

## **Mt. Healthy Alliance Board of Directors Minutes for the Meeting of April 8, 2010**

Board member attendance: Don Hubbard, Jim Spicer, David Miller, Sherri Horton, Karen Gerrety, David Bailey, Donald Jones.

Other attendee: Kathy Lorenz.

The meeting was opened with prayer offered by Karen Garrety at 7:00 p.m.

1. The minutes from the March, 2010 meeting were approved.
2. There was no report from the Treasurer due to her absence. Karen agreed to contact Trudi Noffsinger and ensure that reports will be current by the next meeting of the Board. A motion to have Karen serve as an interim assistant to Trudi until such time as the Board moves otherwise was made, properly seconded and unanimously approved.
3. David Bailey led the continuation of the exercise on mission, vision, strategy and planning; it is a tool for the Board to assess its capacity in those general areas. There are 16 capacity elements in the tool. Each of the elements is rated using a four-level system with level I being "clear need for increased capacity"; level II being "basic level of capacity building"; level III being "moderate level of capacity in place"; level IV being "high level of capacity in place". During this meeting, the Board had discussion on elements: 1.06, Strategic planning which yielded a consensus rating of 2; 1.07, Planning systems which yielded a consensus rating of 2, and; 1.08, Goals/Performance targets which yielded a rating of 1.
4. Jim Spicer reported that the strategic planning committee has not met since the last meeting of the Board and will meet on April 12, hence there is nothing to report.
5. There was no report from the Development committee except that Sherri stated the committee would be meeting on April 12.
6. Don Hubbard gave the Operations committee report. A volunteer application form, modeled after the one used by the Freestore Foodbank was presented to the board for its consideration for use by those who work at our pantry. After discussion about the form, approval was tabled. David Bailey asked the committee to develop a comprehensive volunteer program policy and present it to the board for its consideration. The policy statement would include the volunteer application.
7. Kathy Lorenz filed her report with Board by earlier email distribution and there were no questions or discussion. She explained the need to purchase a food scale to help in tracking the amount of food received at the pantry. She has received a quote of \$350.00 to purchase the scale. David Bailey has donated \$250.00 from the Rector's discretionary fund. A motion was made and approved for the Board to authorize an additional amount not to exceed \$150.00 to purchase the scale. Kathy also reported that plans to move the pantry to a different location within the Christian church are underway and that paint and supplies in an amount not to

exceed \$200.00 will be needed to prepare the new space. The Board agreed these funds can come from normal operating expenses.

8. Dave Miller is serving as the liaison for the Hunger Walk. Registration information has been forwarded to all of the churches with instructions for both on-line and mail-in registration.
9. Don Hubbard is working on the "Pastor on call" program to replace Chapel service at the pantry.
10. The volunteer recognition dinner will be held at St. Paul's UCC on April 15 at 6:00. Roxanne is heading this up for the Board.
11. Sherri reported that Angela Brown, who wants to organize a dance show as a fundraiser for the Alliance has been ill. It does not appear that this event will happen in the near future.
12. David Miller suggested the board should develop a policy for the acceptance of new member congregations and he agreed to draft such a policy and distribute it to all board members for their comments.
13. David Bailey has not been able to make contact with Pastor Goodwin about the membership of his church in the Alliance.

The meeting was closed with prayer offered by Pastor Donald Jones.

Next meeting: Thursday, May 13, 2010 at 7:00 at the Mt. H. United Methodist Church.

Submitted by:

David Miller

Secretary

April 23, 2010